



**CALIFORNIA WORKFORCE INVESTMENT BOARD
ADMINISTRATIVE COMMITTEE
MEETING NOTICE**

**May 19, 2009
1:00 p.m. – 3:00 p.m.
KB Home**

**10990 Wilshire Blvd.
Los Angeles, CA**

**Audio Teleconference Site:
California Workforce Investment Board
777 12th Street, Suite 200
Sacramento, CA**



Lawrence Gotlieb
Chair

Chris Essel
Vice Chair

Arnold Schwarzenegger
Governor

Barbara Halsey
Executive Director

AGENDA

- I. Welcome and Announcements – Larry Gotlieb, Chair**
- II. Updates:**
 - a. Labor and Workforce Development Agency update**
 - b. Executive Director's Report**
 - c. Green Collar Jobs Council Chair Report**
- III. Action Item - Approve January 9, 2008 Administrative Committee Meeting Summary**
- IV. Discussion Items:**
 - a. Draft of California's Strategic Two-Year Plan for Title I of the Workforce Investment Act of 1998 and the Wagner Peyser Act.**
 - b. Draft Strategic Vision for Implementation of Employment & Training Provisions for Implementation of the American Recovery and Reinvestment Act (ARRA) -
*Based on the Draft Strategic Plan referenced above***
 - c. Waiver Request Review process during implementation of the Recovery Act**
 - d. California Workforce Investment Board meeting agenda planning for June 17, 2009**
- V. Other Business that may Come Before the Committee**
- VI. Public Comment**

Meeting conclusion time is an estimate; meeting may end earlier subject to completion of agenda items and/or approved motion to adjourn. In order for the Committee to provide an opportunity for interested parties to speak at the public meetings, public comment may be limited. Written comments provided to the Committee must be made available to the public, in compliance with the Bagley-Keene Open Meeting Act, §11125.1, with copies available in sufficient supply.

Individuals who require accommodations for their disabilities (including interpreters and alternate formats) are requested to contact the California Workforce Investment Board staff at (916) 324-3425 at least ten days prior to the meeting. TTY line: (916) 324-6523. Please visit the California Workforce Investment Board website at <http://www.calwia.org> or contact Daniel Patterson for additional information.

**Administrative Committee Summary
January 09, 2009**

In Attendance:

Larry Gotlieb
Jamil Dada
Audey Taylor
Jaime Fall
Barry Sedlik

Chris Essel
Dennis Petrie
Tim Rainey
Barry Sedlik

Welcome and Announcements – Chair, Larry Gotlieb welcomed all members and reviewed the agenda and action items.

Action Items:

Approve September 09, 2008 Administrative Committee Meeting Summary

The meeting summary as recorded was approved by all members.

Annual Report PY 2007-08 for submission to DOL

The members proposed minor administrative changes to the draft report; no changes to the content were recommended. The report is approved by all members.

Approve recommendation for Special Committee: Green Collar Jobs Council

Ms. Halsey provided an introduction of the Green Collar Jobs Council to the Committee. The Committee will be the first sector strategy Committee of the California Workforce Investment Board. A timeline of activities was provided to the members with the first meeting to be held late January or early February 2009.

A discussion was held on the membership of the Green Collar Jobs Council. The membership shall be comprised of 24 members representing the State Board and other stakeholders. The recommendation was approved by all members.

Approve recertification of Local Workforce Investment Boards

Jamil Dada motioned to approve the recommendation as written. The motion was unanimously approved by all members.

Other Business that may come before the committee

Ms. Halsey adds that modifications to the WIA Five Year State Plan are being required by the DOL. CWIB staff has developed a matrix of areas that need to be reviewed and modified accordingly. A meeting is scheduled with the Employment Development Department and the Labor & Workforce Development Agency. The plan modification is due to the Department of Labor April 15th.

Public Comment

There was no public comment.